

PAES® Real World Job Correlations

Business / Marketing

General Office Clerk, Library Assistant, File Clerk, Mail Room Clerk, Postal Clerk

AB: Alphabetizing

IF: Identification / Filing

NS: Numerical Sorting

CO: Collating

MC: Making Change	Cashier, Payroll & Timekeeping Clerk, Counter Attendant
TK: Ten Key Calculator	Book Keeping & Accounting Clerk, Billing Clerk, Payroll & Timekeeping Clerk, Loan Clerk
CR: Cash Register	Cashier, Counter Attendant
TP: Typing	Data Entry Keyer, General Office Clerk, Typist, Word Processor

Computer Technology

Data Entry Keyer, General Office Clerk, Typist, Word Processor

DE: Data Entry

WD: Word Processing

Data Entry Keyer, General Office Clerk

IT: Information Technology

IM: Information Management

MT: Mailing Technology	Mail Room Clerk, Postal Clerk, Mail Carrier
EM: E-Mail	General Office Clerk
PP: Power Point	Page Layout Workers
DP: Digital Photos	Photograph Processing Worker

Consumer / Service

Chefs Assistant, Food Service Worker, Meat Cutter, Butcher, Barista, Bartender, Short Order Cook, Bus Person, Waiter or Waitress, Chef & Dinner Cook, Kitchen Helper, Kitchen Prep

FM: Food Measurement

FP: Food Preparation

KA: Kitchen Appliances

FS: Food Service

FW: Food Weights

Seamstress, Upholsterers, Furniture Repair, Shoe & Leather Worker, Tailor/Dressmaker, Laundry & Dry Cleaning Worker

CM: Cloth Measurement

HS: Hand Sewing

Sewing Machine Operator

MS: Machine Sewing

CC: Cloth Construction

HC: Housekeeping / Custodial	Vehicle Cleaner, Vehicle Detailer, Clothes Presser, Building Maintenance Worker, Grounds Keeper, Laundry & Dry Cleaning Worker, Maid or Housekeeper, Janitor
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Construction / Industrial

Construction Laborer, Carpenters Helper, Drywall Installer, Auto Glass Installer, Brick Layer & Stone Mason, Floor & Carpet Layers, Roofer, Welder, Solderer, Cement Mason, Building Maintenance Worker

SM: Shop Measurement

WB: Wrenches and Bolts

SN: Screws and Nails

SS: Shop Saws

WP: Wood Projects

MP: Metal Projects	Heating & Cooling Assistant, Tool & Die Makers, Metal & Plastic Processing Worker, Structural Metal Worker or Assistant
EP: Electrical Projects	Electrician Assistant
PI: Parts Identification	Auto Parts Store Clerk or Assistant

Processing / Production

Assembly and Manufacturing Job, Production Helpers, Metal & Plastic Processing Worker, Shipping & Receiving Clerk or Helper,

BA: Bolt Assembly	Assembly and Manufacturing Jobs
PA: Pipe Assembly	Assembly and Manufacturing Jobs, Pipefitter Assistant, Plumbers Assistant
CA: Color Assembly	Packaging and Order Filling, Stock Clerk
FD: Form Design	Assembly and Manufacturing Jobs, Jewelers Assistant, Locksmith
PD: Peg Design	Assembly and Manufacturing Jobs, Jewelers Assistant, Locksmith, Mechanic & Repairer Helper
VP: Visual Perception	Assembly and Manufacturing Jobs
TD: Thread Design	Jewelers Assistant, Locksmith, Mechanic & Repairer Helper
PC: Paper Cutting	Pattern Maker
AT: Analogue Time	
DT: Digital Time	

Other Miscellaneous Jobs to Consider

Farm and Ranch Workers
Mechanic & Repairer Helper
Order Taker
Pest Control Worker
Lens Grinder & Polisher
Trash Collectors
Printing Press Operator
Railroad Switch Operator
Animal Caretakers
Security Guard
Paving Equipment Operator
Sales Route Driver
Log Graders & Scalers
Light & Heavy Truck Driver
Septic Tank Services & Sewer Pipe Cleaners
Security & Fire Alarm Installers
Vehicle Painters
Tire Repairers & Installers
Auto Mechanic Assistant
Baggage Porter & Bellhop
Bicycle Repairer
Bindery Machine Operator
Auto Body Repairer
Child Care Worker
Material Moving Machine Operator
Line Installers & Repairers
Transportation Agents
Freight Handlers
Computer, Office Machine & ATM Repairer
Taxi Driver & Chauffer
Painting & Coating Machine Operator

Switchboard Operator
Tank, Car, Ship or Truck Loader
Telemarketer
Tool Grinder
Train Yard Worker
Vehicle Inspector
Valet Parkers
Stable Attendant
Freight Handler
Small Engine Repairer Helper
Courier & Messenger
Musical Instrument Repairer, Tuner or Helper
Farm Helper
Pulp & Paper Worker
Logger
Freight Handlers
Parking Lot Attendant
Highway Maintenance Worker
Telephone Operator
Animal Breeder
Animal Control Worker
Copy Machine Operator
Electric Motor Repairer
Landscaping Helper
Counter and Rental Clerk
Service Station Attendant
Floor Sanding Machine Operator
Hotel Concierge
Nursery Worker
Hazardous Materials Handler
Fork Lift Operator